

JERICHO UNION FREE SCHOOL DISTRICT
2018-2019 Budget Prep Calendar
for
2019-2020 Budget

October 1 st – December 14 th	Principals/Directors/Central Office begin to develop preliminary budget with input from Board of Education
November 1 st (Thursday)	Work Session with Board of Education to discuss preliminary budget information
November 30 th (Friday)	Submission of Budget Request (From Buildings/Depts.)
Dec. 7 th – Dec. 21 st	Central Office Meetings with Principals and Directors regarding staffing and budget requests
January 2 nd (Wednesday)	Invitations to Budget Review Meeting – <i>Website</i>
January 17 th (Thursday)	Regular Board of Education Meeting– <i>Middle School Library</i> - 7:15 PM BUDGET WORKSHOP # 1 Codes: 1000, 2010, 2020, 2070, 7000. 8000 and Capital Improvement plan update
February 7 th (Thursday)	Regular Board of Education Meeting– <i>Cantiague Elementary School</i> - 7:30 PM BUDGET WORKSHOP # 2 Codes: 2250, 2610, 2810, 2815, 2820, 2825, 2850, 2855
March 1 st (Thursday)	Tax Levy Limit to be submitted to NYS Comptroller’s Office
March 7 th (Thursday)	BUDGET WORKSHOP # 3 Codes: 2110, 2630, 5000 & 9000
March 21 st (Thursday)	Budget Review Meeting (Appropriations and Revenues) Full Budget - Middle School Library – 7:15 PM
March 28 th (Thursday)	Regular Board Meeting - Adopt Budget Approval of Annual Meeting Notice
April 11 th (Thursday)	Regular Board Meeting – Middle School Library – 7:15 PM
April 16 th (Tuesday)	BOCES Budget Vote – Administration Conference Room - 8:30 AM
April 22 nd (Monday)	Deadline for filing nominating petitions - 5:00 PM Last day for submission of a proposition by voters
April 23 rd (Tuesday)	Drawing by lot for candidates ballot position – 9:00 AM - District Clerk’s Office
May 7 th to May 10 th	Mail Budget Newsletter to Community
May 14 th (Tuesday)	Public Hearing – Budget – High School Little Theater 7:30 PM
May 15 th (Wednesday)	Six Day Budget Notice – Mail DEADLINE
May 16 th (Thursday)	Nursing Home Vote – <i>TENTATIVE</i>
May 21 th (Tuesday)	Annual Election and Vote – High School Gym (6:00AM – 9:00PM) Board of Education Meeting to accept results of Vote (9:15 PM)