

## Welcome to the Jericho Middle School



Mrs. Minikel  
Librarian

Mrs. Kearon  
Librarian

Mrs. Kuddar  
Teacher Aide

Mrs. Berger  
Secretary

1. The library is open from 7:30 AM until 3:30 PM. There is a late bus available. Please let someone know if you plan to stay after school.
2. You will need a library pass to use the library during lunch and after school.
  - At lunchtime, get your pass in the library before you go to the cafeteria.
  - To use the library after school, you must get a pass from the cafeteria after school.
3. Sign in at the circulation desk when you enter the library, unless you are with a teacher.
4. You will be coming to the library with your classes. Librarians will offer lessons that will help you with your research work or other class assignments.
5. Books are checked out for 2 weeks. If you'd like to keep a book longer, bring the book into the library to renew the loan. Reference books, reserve books and magazines are used in the library only.
6. A copy machine is available for students to use for school work.
7. Computers are available for school assignments. Unless you are visiting with a class, you must sign up at the circulation desk to use a computer.
8. Our Web site will help you find information for you class assignments. The address is: <http://www.jerichoschools.org/ms/library>

Questions? Ask your librarians

[pminikel@jerichoschools.org](mailto:pminikel@jerichoschools.org)

[jkearon@jerichoschools.org](mailto:jkearon@jerichoschools.org)

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