

**JERICHO UNION FREE SCHOOL DISTRICT**  
**2017-2018 Budget Prep Calendar**  
*for*  
**2018-2019 Budget**

October 2nd – December 15 <sup>th</sup>	Principals/Directors/Central Office begin to develop preliminary budget with input from Board of Education
November 2 <sup>nd</sup> (Thursday)	Work Session with Board of Education to discuss preliminary budget information
November 27 <sup>th</sup> (Monday)	Submission of Budget Request (From Buildings/Depts.)
Dec. 8 <sup>th</sup> – Dec. 22 <sup>nd</sup>	Central Office Meetings with Principals and Directors regarding staffing and budget requests
January 2 <sup>nd</sup> (Tuesday)	Invitations to Budget Review Meeting – <i>Website</i>
January 18 <sup>th</sup> (Thursday)	Regular Board of Education Meeting– <i>Cantiague Elementary School</i> - 7:30 PM <b>BUDGET WORKSHOP # 1</b> Codes: 1000, 2010, 2020, 2070, 7000. 8000 and Capital Improvement plan update
February 8 <sup>th</sup> (Thursday)	<b>BUDGET WORKSHOP # 2</b> - Middle School Library - 7:15 PM Codes: 2250, 2610, 2810, 2815, 2820, 2825, 2850, 2855
March 1 <sup>st</sup> (Thursday)	Tax Levy Limit to be submitted to NYS Comptroller’s Office
March 1 <sup>st</sup> (Thursday)	Regular Board of Education Meeting - Middle School Library - 7:15 PM <b>BUDGET WORKSHOP # 3</b> Codes: 2110, 2630, 5000 & 9000
March 15 <sup>th</sup> (Thursday)	Budget Review Meeting (Appropriations and Revenues) <b>Full Budget</b> - Middle School Library – 7:15 PM
March 22 <sup>nd</sup> (Thursday)	Regular Board Meeting - <b>Adopt Budget</b> <b>Approval of Annual Meeting Notice</b>
April 16 <sup>th</sup> (Monday)	Deadline for filing nominating petitions - 5:00 PM Last day for submission of a proposition by voters
April 17 <sup>th</sup> (Tuesday)	BOCES Budget Vote – Administration Conference Room - 8:30 AM
April 17 <sup>th</sup> (Tuesday)	Drawing by lot for candidates ballot position – 9:00 AM - District Clerk’s Office
April 26 <sup>th</sup> (Thursday)	Regular Board Meeting – Middle School Library – 7:15 PM
May 1 <sup>st</sup> to May 4 <sup>th</sup>	Mail Budget Newsletter to Community
May 8 <sup>th</sup> (Tuesday)	Public Hearing – Budget – High School Little Theater 7:30 PM
May 9 <sup>th</sup> (Wednesday)	Six Day Budget Notice – Mail
May 10 <sup>th</sup> Thursday	Nursing Home Vote – <i>TENTATIVE</i>
May 15 <sup>th</sup> (Tuesday)	Annual Election and Vote – High School Gym (6:00AM – 9:00PM) Board of Education Meeting to accept results of Vote (9:15 PM)