

JERICHO UNION FREE SCHOOL DISTRICT
2016-2017 Budget Prep Calendar
for
2017-2018 Budget

October 1 st – December 16 th	Principals/Directors/Central Office begin to develop preliminary budget with input from Board of Education
November 28 th (Monday)	Submission of Budget Request (From Buildings/Depts.)
December 8 th (Thursday)	Work Session with Board of Education to discuss preliminary information
Dec. 9 th – Dec. 20 th	Meetings with Principals and Directors with input from Staff, Site Base Committees, and PTA
January 3 rd (Tuesday)	Invitations to Budget Review Meeting – <i>Website</i>
January 19 th (Thursday)	Regular Board of Education Meeting– <i>Cantiague Elementary School</i> - 7:30 PM BUDGET WORKSHOP # 1 Codes: 1000, 2010, 2020, 2070, 7000. 8000 and Capital Improvement plan update
February 9 th (Thursday)	BUDGET WORKSHOP # 2 - Middle School Library - 7:15 PM Codes: 2250, 2610, 2810, 2815, 2820, 2825, 2850, 2855
February 27 th (Monday)	Tax Levy Limit to be submitted to NYS Comptroller’s Office
March 9 th (Thursday)	Regular Board of Education Meeting - Middle School Library - 7:15 PM BUDGET WORKSHOP # 3 Codes: 2110, 2630, 5000 & 9000
March 9 th /23 rd	Approval of Annual Meeting Notice
March 23 rd (Thursday)	Regular Board Meeting – Middle School Library – 7:15 PM Budget Review Meeting (Appropriations and Revenues) Full Budget - Middle School Library – 7:15 PM Adopt Budget
March 30th (Thursday) Moved to March 23rd	Regular Board Meeting – Middle School Library – 7:15 PM Adopt Budget
April 17 th (Monday)	Deadline for filing nominating petitions - 5:00 PM Last Day for submission of a proposition by voters
April 18 th (Tuesday)	9:00 AM - Drawing by lot for candidates ballot position – District Clerk’s Office
April 20 th (Thursday)	Regular Board Meeting – BOCES Budget Vote Middle School Library 7:15 PM
May 3 rd to May 7 th	Mail Budget Newsletter to Community
May 9 th (Tuesday)	Public Hearing – Budget – High School Little Theater 7:30 PM
May 10 th (Wednesday)	Six Day Budget Notice – Mail
May 11 th Thursday	Nursing Home Vote – <i>TENTATIVE</i>

May 16th (Tuesday)

Annual Election and Vote – High School Gym (6:00AM – 9:00PM)
Board of Education Meeting to accept results of Vote (9:15 PM)